

APPLICATION FOR PERMIT



CITY OF STOCKTON  
COMMUNITY DEVELOPMENT DEPARTMENT  
CITY HALL  
425 N. EL DORADO STREET (209) 937-8561  
STOCKTON, CA 95202-1997 FAX (209) 937-8893

APPLICATION NO.

APPLICATION DATE

BY

M.P. #

APPLICANT TO COMPLETE THIS PORTION

JOBSITE ADDRESS			Is this structure proposed to be a State Licensed Facility_____
SUBDIVISION	UNIT NO.	LOT NO.	
OWNER	NAME		If yes, indicate type of proposed facility. _____
	MAILING ADDRESS		
	PHONE		
OWNER	CITY		I certify that I have read this application and state that the information is correct.
	STATE/ZIP		
CONTRACTOR	I hereby affirm that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force.		Signature of Applicant or Agent _____ Date _____
	LICENSE # CITY BUSINESS AND CLASS LICENSE # NAME PHONE		
	MAILING ADDRESS FAX		Phone _____
	CITY STATE/ZIP		Fax _____
	CONTRACTORS SIGNATURE DATE		AGENT FOR: <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> OWNER
			AGENTS NAME _____ PRINT _____
ARCH./ENG.	NAME PHONE		AGENTS ADDRESS _____
	MAILING ADDRESS FAX		CITY _____
	CITY STATE/ZIP		VALUATION: _____

JOB DESCRIPTION

AREA DETERMINATION

1st FLOOR	_____SF
2nd FLOOR	_____SF
3rd FLOOR	_____SF
TOTAL BUILDING	_____SF
GARAGE	_____SF
DECK & BALCONIES	_____SF
PORCH/PATIO	_____SF
OTHER:	_____SF

IT IS A MISDEMEANOR TO REMOVE, OR CAUSE TO BE REMOVED, ANY  
HERITAGE OAK TREE. A HERITAGE OAK HAS A 16 INCH OR LARGER TRUNK  
DIAMETER AS MEASURES AT 24 INCHES ABOVE ADJACENT GRADE.

☐ YES ☐ NO

HERITAGE OAK(S) EXIST ON SITE?  
(MUST BE SHOWN ON PLANS)

☐ YES ☐ NO

INTEND TO REMOVE HERITAGE OAK  
OR PRUNE HEAVILY?

STORM WATER REQ.

WDID# \_\_\_\_\_

SWPPP# \_\_\_\_\_

→ PERMIT REQUIRED, CONTACT PARKS AND REC. AT 937-8317

ONLY THE OWNER OF THE PROPERTY OR A LICENSED  
CONTRACTOR MAY TAKE OUT BUILDING PERMITS.

OWNERS-BUILDERS must submit the following at time of issuance:

- A completed and signed "Owner-Builder Verification" form, and an  
"Authorization" form if other than the owner applies.

CONTRACTORS must submit the following at time of issuance:

- Current license numbers and a worker's compensation insurance  
certification.
- A waiver form if the contractor is not subject to worker's compensation  
laws.
- A completed "Authorized to Sign" form if other than the contractor applies.
- A City of Stockton Business License

PLAN CHECK PROCESS DOES NOT BEGIN UNTIL  
SUBMITTAL PACKAGE IS COMPLETE

Incomplete Submittal Acknowledgement

Require \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NAME

OFFICE USE ONLY

APPROVALS

OES / APCD \_\_\_\_\_

SPECIAL INSPECTION AGREEMENT FORM \_\_\_\_\_

FEE DEFERRAL \_\_\_\_\_

UNREASONABLE HARDSHIP FORM \_\_\_\_\_

REDEVELOPMENT AREA \_\_\_\_\_

PLAN CHECK DEPOSIT \$ \_\_\_\_\_

PAID \_\_\_\_\_ DATE \_\_\_\_\_

TYPE OF PERMIT

COMBINATION BUILDING
BUILDING ONLY
ELECTRICAL PERMIT
PLUMBING PERMIT
MECHANICAL PERMIT
DEMOLITION PERMIT
RELOCATION PERMIT
RE-ROOF
SIGNS
FENCE
OTHER
ENTERPRISE ZONE

PLAN RECORD SUBMITTAL DATA

NO.		DATE REC'D
_____	ARCH. PLANS	_____
_____	STRUC. PLANS	_____
_____	ELEC. PLANS	_____
_____	MECH. PLANS	_____
_____	PLUMB. PLANS	_____
_____	TRUSS CALCS.	_____
_____	STRUC. CALCS.	_____
_____	ENERGY CALCS.	_____
_____	SOILS REPORT	_____
_____	SPECIFICATIONS	_____
_____	NOISE ANALYSIS	_____
_____	PLOT/SITE PLAN	_____

RESIDENTIAL CHECKLIST	
THE FOLLOWING INFORMATION AND DOCUMENTATION MUST BE SUBMITTED TO DEVELOPMENT SERVICES BEFORE YOUR APPLICATION CAN BE ACTED ON.	CHECK OFF
1. One completed Application for a Residential Building Permit.	
2. Three complete sets of construction drawings, <b>wet signed</b> by designer. (Minimum - 18" x 24" size paper) to include:	
a. Site plan drawn to scale showing property lines, north arrow, easements and all existing and proposed developments.	
b. Building elevations (north, south, east and west views).	
c. Floor plan (include plumbing and electrical fixture locations and HVAC equipment location - electrical load calc. may be required).	
d. Foundation plan with representative details.	
e. Floor, ceiling and roof framing details including framing layouts, cross sections and sizing details of all members.	
f. Framing sections and details.	
g. Masonry fireplace plan and construction section.	
h. Truss layout and calculations: 1) Identifying all trusses. 2) <b>All</b> truss calculations shall be stamped and a wet signature provided by a California licensed designer.	
i. Engineering calculations: 1) Engineering calculations will be required for any unusual design which is not covered by Chapter 25 of the "Uniform Building Code." 2) <b>All</b> engineering plans and calculations shall be stamped, if by an engineer, and include a wet signature of a California licensed engineer or architect.	
3. Flood Certificate (if required).	
4. School Certificate (if required).	
5. Two (2) sets of energy calculations.	
6. Plan Check Deposit.	

COMMERCIAL CHECKLIST	
THE FOLLOWING INFORMATION AND DOCUMENTATION MUST BE SUBMITTED TO DEVELOPMENT SERVICES BEFORE YOUR APPLICATION CAN BE ACTED ON.	CHECK OFF
1. One completed Application for a Commercial Building Permit.	
2. Five complete sets of construction drawings. Two of the sets must be <b>wet signed</b> by the architect or engineer. (Note: all sheets of the working drawings must be signed. The plans must include: (Minimum - 18" x 24" size paper).	
a. Site plan drawn to scale showing property lines, north arrow, easements and all existing and proposed developments. Site utility plan showing point of connection to city system for storm, sanitation and water.	
b. Structural plans.	
c. A complete floor plan (include room usage, exiting plan and complete dimensions). NOTE: For remodels and additions, the existing and proposed floor plans must be shown in their entirety.	
d. Plumbing and mechanical plans, including ventilations.	
e. Electrical plans, including a complete one-line diagram of the service and feeders.	
f. Handicap compliance.	
3. Two sets of structural calculations, stamped and signed with a wet signature.	
4. If prefabricated trusses are included in the scope of work, the following will be required:	
a. Complete truss layout designating each type of truss to be used.	
b. Engineered truss plans which are cross-referenced to the truss layout plan.	
c. Lateral bracing plans.	
d. Details of any special features such as girder trusses, hangers between interconnected trusses, connections between trusses and beams, etc.:	
e. Truss calculations for each truss specified.	
f. A letter signed by the responsible engineer or architect, stating that he/she has reviewed and approved the truss calculations and drawings, or either a shop approval stamp and signature or the responsible engineer's or architect's stamp and signature.	
5. Two sets of energy calculations. Provide Second Generation office standards for offices and the First Generation for all others.	
6. OES (Office of Emergency Services) Compliance Form.	
7. APCD (Air Pollution Control District) Compliance Form.	
8. Flood Certificate (if required).	
9. School Certificate (if required).	
10. Plan Check Deposit.	